



## **GENERAL INSTRUCTIONS FOR THE BRIDGE CREW 2009/10**

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**BRIDGE CREWS ARE REQUESTED TO CAREFULLY NOTE THESE GENERAL INSTRUCTIONS AND ENSURE THAT THEY ARE FOLLOWED.**

**Bridge crews are responsible to the Duty Officer. Approach him should you have any queries.**

1. It is most important that you use the correct forms and ensure that they are fully completed. Date, Trophy or Event, **Handicap System**, Race Number and your name are vital on any form or note used.
2. Please note the requirements regarding boats entering for the event on the correct sheet, which the Duty Officer should place outside the Sailing Office at least 30 minutes before the start.
3. You should use this entry sheet as a reference for controlling who is sailing especially with regard to safety.
4. Ensure that you are aware of the starting times and the courses to be sailed for each Class. Work out the timekeepers calls from these times on the sheets provided.
5. Please check the starters on the water to assist you in checking the competitors for safety purposes.
6. Complete a **FINISH SHEET** to record the finishers.
7. Transfer the results from the Finish Sheet to a **"RESULTS SHEET"**. Make two copies of the Results Sheet and put one up on the notice board for general information, and give the other to the club manager to fax to the handicappers.
8. **File the original Results Sheet and Finish Sheet** in the file marked **"RESULTS"** on the desk in the sailing office at the end of racing.

**THIS IS VERY IMPORTANT IN ORDER FOR US TO BE ABLE TO RECORD THE RESULTS FOR THE SEASON.**

9. Please ensure that the Bridge is secured and windows are closed at the end of racing and that all equipment is put away.

### **PLEASE NOTE:**

- We are using the Starting System as prescribed by the 2009/2-1- International Sailing Federation Racing Rules of Sailing (RRS).
- If you did not attend the Training Seminar, please ensure that you acquaint yourself with this procedure, which is clearly detailed in the Sailing Manual on the Bridge and in the Sailing Office.
- This rule is very different from the old shapes system.